

# RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

**Post Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. This form is a public disclosure. The form and all attachments will be made publicly available.

RECEIVED  
SECRETARY OF THE SENATE  
PUBLIC RECORDS  
2025 JUN 26 PM 5:25

**Certification:** In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):  
Software.org

Travel Dates:  
05/28/2025 to 05/30/2025

Name of accompanying family member (if any):

Relationship to Traveler:

## Expenses

| Transportation Expenses | Lodging Expenses | Meals Expenses | Other Expenses (Amount & Description) |
|-------------------------|------------------|----------------|---------------------------------------|
| \$526.22                | \$739.10         | \$361.40       | \$0.00                                |

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final Employee Pre-Travel Authorization (Form RE-1)
- The final Private Sponsor Travel Certification Form with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

6/26/25

Date

Aria Austin

Printed Name of Traveler

  
Signature of Traveler

### TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/26/25

Date



Signature of Supervising Senator/Officer

## ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

**Note:** Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

| Expense Change | Revised Amount | Explanation                                                                                              |
|----------------|----------------|----------------------------------------------------------------------------------------------------------|
| Transportation | \$526.22       | Extended shuttle transportation times and larger group from previous years estimate.                     |
| Meals          | \$361.40       | Increased delivery costs for breakfast and lunch. Overall costs comparable to NYC StaffDel trip in 2024. |

Were there any changes to the pre-approved itinerary?

☐ Yes ☒ No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation: There were no additional changes to the pre-approved trip.



**From:** Gideon Lett gideon@software.org  
**Subject:** Aria Austin Invitation: Software.org staff trip to New York, May 28-30  
**Date:** April 11, 2025 at 3:44 PM  
**To:** aria\_austin@fetterman.senate.gov  
**Cc:** William Milligan WilliamM@software.org, Lilia Stone lilia@software.org

Hello, Aria –

We at **Software.org: the BSA Foundation** would like to invite you to participate in an AI-focused congressional staff delegation trip to **New York City** on **Wednesday, May 28 – Friday, May 30**.

The trip is themed “**AI & Software Enabling Job & Economic Growth**.” A bipartisan group of participants from both the House and Senate will interact with AI experts, technologists, and business leaders on the forefront of emerging technologies from top software companies including **Adobe, Autodesk, IBM, Microsoft, Oracle, Salesforce, and SAP**. Special dinner programs each evening will explore other aspects of AI innovation and adoption.

The group will depart Union Station the morning of Wednesday, May 28 and return on the afternoon of Friday, May 30. The trip’s programming and all travel, meals, and accommodations will be provided by Software.org in accordance with Ethics rules and guidelines.

Please let me know by **reply to this email by Thursday, April 17** if you’re able to participate. You have been specially selected for this trip, and the invitation is non-transferable. If you are unable to attend and would like to suggest another participant from your team, please provide their information without adding them to this email thread. Note: staff are not permitted to request an invitation.

*Here are examples of past trips for your reference:*

- 2024 New York: <https://software.org/blog/software-org-congressional-staff-delegation-visits-new-york/>
- 2024 San Francisco: <https://software.org/blog/software-org-leads-bicameral-and-bipartisan-staff-trip-to-san-francisco-on-ai-and-digital-transformation/>
- 2023 New York: <https://software.org/blog/software-org-leads-ai-focused-senate-staff-delegation-trip-to-new-york-city/>
- 2023 San Francisco: <https://software.org/blog/software-org-leads-congressional-staff-trip-to-san-francisco-on-ai-and-digital-transformation/>
- 2022 San Francisco: <https://software.org/blog/software-org-congressional-staff-delegation-visits-san-francisco/>
- 2022 Seattle: <https://software.org/blog/software-org-congressional-staff-delegation-visits-seattle/>

Thank you in advance for your consideration. We hope you’re able to join us in New York. Please let me know of any questions or what additional information might be helpful.

Best,

Gideon Lett  
Software.org: the BSA Foundation  
202.280.5114





## RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:  
Aria Austin

Employing Office/Committee:  
FETTERMAN, JOHN

Private Sponsor(s):  
Software.org

Destination(s):  
New York City, New York

Travel Dates:  
05/28/2025 to 05/30/2025

**NOTE:** If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

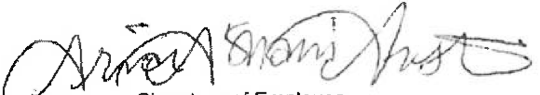
As a staffer who works on AI related policy issues for Senator Fetterman, this trip will help me gain a greater understanding of how AI is being intertwined in today's workforce from leading technology companies. This in turn will help further guide my policy suggestions connected to AI innovation and adoption.

Do you have an accompanying family member or spouse on this trip?  
No

Name and Relationship to Traveler:  
N/A

*I certify that the information contained in this form is true, complete and correct to the best of my knowledge.*

April 23, 2025  
Date

  
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER  
(President of the Senate, Secretary of the Senate, Sergeant at Arms,  
Secretary for the Majority, Secretary for the Minority, and Chaplain)

I John Fetterman  
(Print Senator's/Officer's Name)

hereby authorize

Aria Austin  
(Print Traveler's Name)

*an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.*

*I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.*

☐ (signify "yes" by checking box)

April 23, 2025  
Date

  
Signature of Supervising Senator/Officer

# Software.org: Software.org: the BSA Foundation Senate Staff Trip to New York City 2025

 Aria Austin

Title:  
Legislative Aide

Employing Office/Committee:  
FETTERMAN, JOHN

Duty Station:  
WASHINGTON, DC

Destination(s):  
New York City, New York

## Explain how this trip is specifically connected to the traveler's official or representational duties:

As a staffer who works on AI related policy issues for Senator Fetterman, this trip will help me gain a greater understanding of how AI is being intertwined in today's workforce from leading technology companies. This in turn will help further guide my policy suggestions connected to AI innovation and adoption.

Name of accompanying family member (if any):  
Not Entered

Name and Relationship to Traveler:  
None

## Organization Information

Organization Name  
Software.org

Is your organization classified as a §501(c)(3)?  
☒ Yes ☐ No

§501(c)(3) Organization Type  
Public Charity

Address  
200 Massachusetts Ave NW

Address 2 (Optional)  
Suite 310

City, State Zip  
Washington, District Of Columbia 20001 United States

Phone Number  
2025497565

Organization URL

## History of Congressional Travel

Software.org, the BSA Foundation is an independent and nonpartisan international 501(c)(3) organization that helps policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As part of this mission since 2017, Software.org has hosted educational programming for delegations of congressional staff seeking to learn about technology development and implementation in seats of innovation, commerce, and political leadership. Previous trips have included Atlanta, Boston, Brussels, San Francisco, and Seattle. Previous Ethics-approved Senate trips took place in 2017 and 2018.

## Educational Activities

As an independent and nonpartisan international 501(c)(3) organization, Software.org has conducted research, released educational materials, and hosted events to raise awareness and deepen understanding around emerging technologies and their impacts to society, the economy, and environment. Software.org also sponsors an annual Girls Who Code program to teach basic coding skills and educate underserved high school students about software career paths in our Nation's Capitol and beyond.

## Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

## Foreign Government Involvement

Foreign Agent Registration Status:

☒ I certify that the sponsor is not a foreign government.

- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

## Comments

None Entered

## Signature Page

The signature page is below.

## Purpose and Details

Provide a brief description of the trip.

The theme of the trip will be "AI & SOFTWARE ENABLING JOB & ECONOMIC GROWTH." Participants will interact with AI experts, technologists, and business leaders on the forefront of emerging technologies from top software companies including Adobe, Autodesk, IBM, Microsoft, Salesforce, and SAP. Special program elements will take participants behind the scenes of AI's role in financial services and offer opportunities to discuss implications of AI to national security and workforce development.

Explain how the purpose of the trip relates to your organization's mission.

Our organization works to help policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As such, congressional trips such as these raise awareness and deepen understanding around emerging software technologies and their impacts to society, the economy, and the environment.

Is your organization the only sponsor for this trip?

- ☒ Yes ☐ No

## Grantmaking Organizations (Optional)

There are no grantmaking organizations.

## With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

## Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

## Lobbyist/Foreign Agent Financing

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

## Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organization.

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

### Certification of No Recreational Activity and No Alcohol

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

### Invitees

- i** Members and staff from the House of Representatives will receive invitations.

The list of invitees is below.

### Travel Details

Trip Start Date/Time:  
05/28/2025 @ 07:15 AM



Trip End Date/Time:  
05/30/2025 @ 04:00 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

- ☐ Yes ☒ No

### Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$323.00 | Accompanying Family Member: \$0.00)

| Transportation Type                     | Class | Amount   |
|-----------------------------------------|-------|----------|
| Ground Transportation                   | Coach | \$190.00 |
| <b>Note</b><br>Shuttle Vans             |       |          |
| Other                                   | Coach | \$133.00 |
| <b>Note</b><br>Round trip Amtrak train. |       |          |

Lodging (Per Member/Officer/Employee: \$739.10 )

| Check-In   | Check-Out  | Facility | City          | State    | Country       | Nights | Cost/Night | Cost Exceed Per Diem |
|------------|------------|----------|---------------|----------|---------------|--------|------------|----------------------|
| 05/28/2025 | 05/30/2025 | AC Hotel | New York City | New York | United States | 2      | \$369.55   | Yes                  |

**Cost Exceeds Per Diem Reason**  
Safe and centrally located hotel.

**Meals** (Per Member/Officer/Employee: \$178.00 )

| Date       | Breakfast | Lunch   | Dinner  | Incidentals | Total          | City     | State    | Country       | Cost Exceeds Per Diem |
|------------|-----------|---------|---------|-------------|----------------|----------|----------|---------------|-----------------------|
| 05/28/2025 | \$0.00    | \$20.00 | \$39.00 | \$0.00      | <b>\$59.00</b> | New York | New York | United States | No                    |
| 05/29/2025 | \$18.00   | \$22.00 | \$39.00 | \$0.00      | <b>\$79.00</b> | New York | New York | United States | No                    |
| 05/30/2025 | \$18.00   | \$22.00 | \$0.00  | \$0.00      | <b>\$40.00</b> | New York | New York | United States | No                    |

**Reasonable Miscellaneous Expenses** (Per Member/Officer/Employee: \$0.00 )

| Expense Type | Amount | Notes |
|--------------|--------|-------|
|--------------|--------|-------|

There are no miscellaneous expenses.

**Additional Attachments** All additional attachments are below.**Document Name**

Signed Senate Primary Sponsor Form

# Trip Name: Software.org: the BSA Foundation Senate Staff Trip to New York City

## Organization Information

**Organization Name:**

Software.org: the BSA Foundation

**Is your organization classified as a §501(c)(3)?**☒ Yes ☐ No**If Yes, §501(c)(3) Organization Type:**☐ Private Foundation ☒ Public Charity**Address:**

200 Massachusetts Avenue NW Suite 310

**City, State, Zip:**

Washington, D.C. 20001

**Phone Number:**

202 549 7565

**Organization URL:**

software.org/about/

## History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Software.org, the BSA Foundation is an independent and nonpartisan international 501(c)(3) organization that helps policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As part of this mission since 2017, Software.org has hosted educational programming for delegations of congressional staff seeking to learn about technology development and implementation in seats of innovation, commerce,

## Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

As an independent and nonpartisan international 501(c)(3) organization, Software.org has conducted research, released educational materials, and hosted events to raise awareness and deepen understanding around emerging technologies and their impacts to society, the economy, and environment. Software.org also sponsors an annual Girls Who Code program to teach basic

## Lobbyist and Foreign Agent Registration Information

**Lobbyist Registration Status (Select one):**

- ☒ I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.
- ☐ I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

**Foreign Agent Registration Status (Select one):**

- ☒ I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.
- ☐ I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

## Foreign Government Involvement

**Foreign Agent Registration Status (Must select all):**

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.



**Purpose and Details**

Provide a brief description of the trip.

The theme of the trip will be "AI & Software Enabling Job & Economic Growth." Participants will interact with AI experts, technologists, and business leaders on the forefront of emerging technologies from top software companies including Adobe, Autodesk, IBM, Microsoft, Salesforce, and SAP. Special program elements will take participants behind the scenes of AI's role in financial services and offer opportunities to discuss implications of AI to national security and workforce development.

Explain how the purpose of the trip relates to your organization's mission.

Our organization works to help policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As such, congressional trips such as these raise awareness and deepen understanding around emerging software technologies and their impacts to society, the economy, and the environment

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

**Grantmaking Organizations (Optional)**

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

- 1.
- 2.
- 3.

## With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

## Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

## Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

## Lobbyist/Foreign Agent Accompaniment

## Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

## Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ No sponsor retains or employs a registered lobbyist or agent of a foreign principle, the trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

**Required if selecting the third option in either column - Please explain why the second overnight stay is practically required and necessary to accomplish the purpose of the trip.**

## Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

## Invitees list

- ☒ A list of all Senate invitees is attached to this form (required).
- ☒ Members and staff from the House of Representatives will also receive invitations.



## Travel Details (Submit additional pages as needed)

Trip Start Date/Time:  
May 28, 2025, 7:15 AM



Trip End Date/Time:  
May 30, 2025, 4:00 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Transportation (Member/Officer/Employee: \$ 323.0 Accompanying Family Member: \$       )

| Transportation Type | Class | Amount   |
|---------------------|-------|----------|
| Amtrak Train        | Coach | \$133.00 |
| Ground              | Van   | \$190.00 |

## Details (optional)

Lodging (Member/Officer/Employee: \$ 739.1 Accompanying Family Member: \$       )

| Check-In | Check-Out  | Facility                      | City                                                                                     | State | Country |
|----------|------------|-------------------------------|------------------------------------------------------------------------------------------|-------|---------|
| 5/28/25  | 5/30/2025  | AC Hotel                      | New York                                                                                 | NY    | USA     |
| Nights   | Cost/Night | Cost Exceed Per Diem (Yes/No) | If Yes, please explain why expenses over the per diem rate are reasonable and necessary. |       |         |
| 2        | \$369.55   | Yes                           | Safe and centrally located hotel.                                                        |       |         |

| Check-In | Check-Out  | Facility                      | City                                                                                     | State | Country |
|----------|------------|-------------------------------|------------------------------------------------------------------------------------------|-------|---------|
| Nights   | Cost/Night | Cost Exceed Per Diem (Yes/No) | If Yes, please explain why expenses over the per diem rate are reasonable and necessary. |       |         |

| Check-In | Check-Out  | Facility                      | City                                                                                     | State | Country |
|----------|------------|-------------------------------|------------------------------------------------------------------------------------------|-------|---------|
| Nights   | Cost/Night | Cost Exceed Per Diem (Yes/No) | If Yes, please explain why expenses over the per diem rate are reasonable and necessary. |       |         |

Meals (Member/Officer/Employee: \$ 178.0 Accompanying Family Member: \$ \_\_\_\_\_)

| Date    | Breakfast | Lunch | Dinner | Incidentals | Total | City     | State | Country | Cost Exceeds<br>Per Diem (Y/N) |
|---------|-----------|-------|--------|-------------|-------|----------|-------|---------|--------------------------------|
| 5/28    | \$0       | \$20  | \$39   |             | \$59  | New York | NY    | USA     | N                              |
| 5/29/25 | \$18      | \$22  | \$39   |             | \$79  | New York | NY    | USA     | N                              |
| 5/30/25 | \$18      | \$22  | \$0    |             | \$40  | New York | NY    | USA     | N                              |

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

#### Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$ <sup>0</sup> \_\_\_\_\_ Accompanying Family Member: \$ \_\_\_\_\_)

| Expense Type | Amount | Notes |
|--------------|--------|-------|
|--------------|--------|-------|

Additional Details (optional)

## PRIVATELY SPONSORED TRAVEL

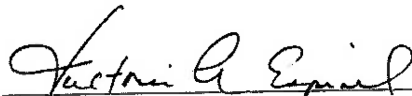
## SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Software.org: the BSA Foundation Senate Staff Trip to  
May 28-30, 2025  
Travel Date(s): New York, NY  
Travel Destination(s): Software.org: The BSA Foundation  
Sponsor:

Victoria Espinel  
*(printed name of sponsor representative)*

President  
*(title)*

  
*(signature of sponsor representative)*

April 22, 2025  
*(date)*

| First Name | Last Name   | Title                                | Employer                                                    |
|------------|-------------|--------------------------------------|-------------------------------------------------------------|
| Richard    | Anthony     | Legislative Assistant                | Senator Lisa Blunt Rochester                                |
| Aria       | Austin      | Legislative Aide                     | Senator John K. Fetterman                                   |
| Matt       | Burtell     | Fellow                               | Senator Cynthia Lummis                                      |
| James      | Longley     | Policy Advisor/Legislative Assistant | Senator Shelley Moore Capito                                |
| Jon        | Cardinal    | Director of Economic Development     | Senator Charles E. Schumer                                  |
| Dan        | Hillenbrand | Legislative Director                 | Senator Roger F. Wicker                                     |
| Connor     | Sandagata   | AI Fellow                            | Senator Mike Rounds                                         |
| James      | Barton      | Chief Counsel to Sen. Coons          | Senate Judiciary Committee                                  |
| Jami       | Burgess     | Senior Policy Director               | Senate Commerce, Science and Transportation Committee       |
| Andrew     | Gleaton     | Legislative Assistant                | Senator Mike Crapo                                          |
| William    | Henderson   | Chief of Staff                       | Senator Rand Paul                                           |
| Charlie    | Hobbs       | Legislative Assistant                | Senator Ted Budd                                            |
| Elizabeth  | Hunsaker    | Legislative Director                 | Senator Chris Coons                                         |
| Max        | Katz        | Senior Policy Advisor                | Senator Martin Heinrich                                     |
| Tucker     | Knott       | Chief of Staff                       | Senator Ted Budd                                            |
| Will       | Mascaro     | Policy Adviser                       | Senate Republican Steering Committee                        |
| Darin      | Miller      | Chief of Staff                       | Senator Cynthia Lummis                                      |
| Jeff       | Rapp        | Economic Policy Adviser              | Senator Lisa Blunt Rochester                                |
| Max        | Seltzer     | Legislative Assistant                | Senator Eric Schmitt                                        |
| Caitlyn    | Stephenson  | Chief of Staff                       | Senator Gary Peters                                         |
| Dave       | Weinberg    | Staff Director, Democratic           | Senate Homeland Security and Governmental Affairs Committee |
| Jon        | Adame       | Chief of Staff                       | Senator Marsha Blackburn                                    |
| Merav      | Ceren       | Deputy Policy Director               | Senate Commerce, Science and Transportation Committee       |
| Liam       | McKenna     | General Counsel, Republican          | Senate Commerce, Science and Transportation Committee       |
| Aaron      | Reitz       | Chief of Staff                       | Senator Ted Cruz                                            |
| Geoff      | Antell      | Chief of Staff                       | Senate Republican Majority Leader                           |
| Didier     | Barjon      | Legislative Assistant                | Senator Charles E. Schumer                                  |
| Giselle    | Barry       | Chief of Staff                       | Senator Ed Markey                                           |
| Mike       | Berg        | Chief of Staff                       | Senator Tim Sheehy                                          |
| Larry      | Burton      | Chief of Staff                       | Senator Dan Sullivan                                        |
| Craig      | Carbone     | Chief of Staff                       | Senator Rick Scott                                          |

|              |                |                                       |                                                               |
|--------------|----------------|---------------------------------------|---------------------------------------------------------------|
| Raphael      | Chavez-Fernand | Chief of Staff                        | Senator Ruben Gallego                                         |
| Dave         | Christie       | Chief of Staff                        | Senator Maggie Hassan                                         |
| Dara         | Cohen          | Chief of Staff                        | Senator Jacky Rosen                                           |
| John         | Connell        | Chief of Staff                        | Senator Todd Young                                            |
| Chance       | Costello       | Policy Advisor                        | Senator John Thune                                            |
| Reema        | Dodin          | Chief of Staff                        | Senator Brian Schatz                                          |
| Victoria     | Ellington      | Deputy Chief of Staff                 | Senator Ted Cruz                                              |
| Pat          | Hayes          | Chief of Staff                        | Senator John Hickenlooper                                     |
| Clark        | Hedrick        | Staff Director/Senior Counsel         | Committee on Homeland Security and Governmental Affairs       |
| Matt         | Hennessey      | Chief of Staff                        | Senator Elissa Slotkin                                        |
| Jack         | Hwang          | Policy Counsel                        | Senate Republican Policy Committee                            |
| Krysta       | Juris          | Chief of Staff                        | Senator John Fetterman                                        |
| James        | Kelly          | Chief of Staff                        | Senator Jerry Moran                                           |
| Joel         | Kelsey         | Chief of Staff                        | Senator Richard Blumenthal                                    |
| Emily        | Leviner        | Chief of Staff                        | Senator Deb Fischer                                           |
| JD           | Logan          | Legislative Assistant                 | Senator Mike Lee                                              |
| James        | Mann           | Legislative Director                  | Senator Shelley Moore Capito                                  |
| Corey        | Norman         | Chief of Staff                        | Senator John Curtis                                           |
| Derek        | Osborn         | Chief of Staff                        | Senator James Lankford                                        |
| Peter-Anthon | Pappas         | Intellectual Property Policy Director | Senate Judiciary Committee Intellectual Property Subcommittee |
| Jimmy        | Peacock        | Chief of Staff                        | Senator Eric Schmitt                                          |
| Amy          | Pfeiffer       | Chief of Staff                        | Senator Andy Kim                                              |
| Ken          | Reidy          | Chief of Staff                        | Senator Tammy Baldwin                                         |
| Sean         | Riley          | Chief of Staff                        | Senator Ron Johnson                                           |
| Amit         | Ronen          | Chief of Staff                        | Senator Maria Cantwell                                        |
| Arielle      | Roth           | Policy Director                       | Senate Commerce, Science and Transportation Committee         |
| Justin       | Roth           | Chief of Staff                        | Senator Ashley Moody                                          |
| Carlos       | Sanchez        | Chief of Staff                        | Senator Ben Ray Lujan                                         |
| Jacqueline   | Sanchez        | Chief of Staff                        | Senator Lisa Blunt Rochester                                  |
| Josh         | Sizemore       | Senior Policy Advisor                 | Senator Steve Daines                                          |
| Beth         | Spivey         | Chief of Staff                        | Senator Roger Wicker                                          |

|          |           |                                             |                                                       |
|----------|-----------|---------------------------------------------|-------------------------------------------------------|
| Kalina   | Thompson  | Chief of Staff                              | Senator Tammy Duckworth                               |
| Chris    | Weihs     | Chief of Staff                              | Senator Josh Hawley                                   |
| Joel     | Wellum    | Policy Director                             | Senate Commerce, Science and Transportation Committee |
| Susan    | Wheeler   | Washington Chief of Staff                   | Senator Mike Crapo                                    |
| Bennett  | Abrams    | Senior Legislative Aide                     | Senator Elissa B. Slotkin                             |
| David    | Adkins    | Policy Director                             | Senator John Thune                                    |
| Theresa  | Allman    | Legislative Assistant                       | Senator James Lankford                                |
| Collin   | Anderson  | Policy Advisor                              | Senator Richard Blumenthal                            |
| Erica    | Andreweg  | Senior Policy Advisor                       | Senator Deb Fischer                                   |
| Lauren   | Bazel     | Senior Policy Advisor                       | Senator Maria Cantwell                                |
| Robert   | Borden    | Legislative Director                        | Senator Mike Lee                                      |
| Jake     | Bornstein | Deputy Chief of Staff/ Legislative Director | Senator John Ream Curtis                              |
| Tom      | Carnes    | Legislative Director and General Counsel    | Senator Andy Kim                                      |
| Grace    | Cason     | Legislative Assistant                       | Senator Tammy Duckworth                               |
| Kate     | Cassling  | Legislative Director/Deputy Chief of Staff  | Senator John Hickenlooper                             |
| Omri     | Ceren     | Legislative Director                        | Senator Ted Cruz                                      |
| Jasmine  | Enriquez  | Legislative Aide                            | Senator Tammy Baldwin                                 |
| Jon      | Foltz     | Deputy Chief of Staff/Legislative Director  | Senator Rick Scott                                    |
| Sierra   | Fuller    | Legislative Assistant                       | Senator Jacky Rosen                                   |
| Ryan     | Giles     | Chief Nominations Counsel                   | Senate Judiciary Committee                            |
| Joe      | Gookin    | Policy Advisor                              | Senator Maggie Hassan                                 |
| Garrison | Holmberg  | Deputy Legislative Director                 | Senator Jerry Moran                                   |
| Joshua   | Jamison   | Policy Advisor                              | Senator Tim Sheehy                                    |
| Chad     | Johnson   | Legislative Aide                            | Senator Josh Hawley                                   |
| Ireland  | Lesley    | Legislative Aide                            | Senator Ed Markey                                     |
| Leah     | Li        | Legislative Assistant                       | Senator Brian Schatz                                  |
| Kevin    | Li        | Legislative Fellow                          | Senator Martin T. Heinrich                            |
| Jeff     | Lopez     | Senior Policy Advisor                       | Senator Ben Ray Lujan                                 |
| Lauren   | O'Brien   | Legislative Director                        | Senator Todd Young                                    |
| Charles  | Sedore    | Legislative Assistant                       | Senator Ashley Moody                                  |
| Joshua   | Sizemore  | Senior Policy Advisor                       | Senator Steve Daines                                  |



|          |            |                           |                                                           |
|----------|------------|---------------------------|-----------------------------------------------------------|
| Jonathan | Tsentas    | Legislative Director      | Senator Ruben Marinelarena Gallego                        |
| Matt     | Yetter     | Legislative Aide          | Senator Mike Rounds                                       |
| Samuel   | Crofts     | Policy Director           | Senate Committee on Energy and Natural Resources          |
| Kathleen | Gayle      | Legislative Director      | Senator Mike Rounds                                       |
| Jeffrey  | Michaels   | Chief of Staff            | Senator Ron Wyden                                         |
| James    | Rice       | Legislative Director      | Senator Chuck Grassley                                    |
| Rachel   | Emmons     | Staff Director            | Senate Homeland Security and Governmental Affairs Committ |
| Dezmond  | Ward       | Legislative Correspondent | Senator Mike Rounds                                       |
| Kevin    | Li         | Legislative Fellow        | Senator Martin T. Heinrich                                |
| Carter   | Hirschhorn | Counsel                   | Senate Homeland Security and Governmental Affairs Committ |

Submitted 4/23/25



**Bicameral Staffdel to New York City**  
**Wednesday, May 28 – Friday, May 30, 2025**  
**"AI & SOFTWARE ENABLING JOB & ECONOMIC GROWTH"**

**SCHEDULE**

**DAY 1 – WEDNESDAY, MAY 28**

- 7:05 AM Train 172 departs from Washington, DC Union Station  
*Bring a Government Issued ID*
- 10:45 AM Train arrives in Moynihan Train Hall at Penn Station, New York, NY
- 11:00 – 11:30 AM Walk from Penn Station to **SAP** .4 miles, 10-minute walk
- 11:30 AM – 12:00 PM Arrivals, Security check in and luggage storage.
- 12:00 – 2:00 PM Company Visit: SAP (lunch provided)**  
*Grand Central Room, 52<sup>nd</sup> Fl. 10 Hudson Yards, New York City*

**Overview:**

*Jared will give a 30-minute talk about SAP's approach to AI. This will be followed by a 30-minute tour of the Experience Center focusing on Joule and SAP's business AI applications. The group will then have a question-and-answer session.*

**Featured Speaker(s):**

- **Jared Coyle**, AI Technologist
- **Tim DeVries**, Innovation Advisor

- 2:00 – 2:30PM Shuttle Bus to **AC Hotel** 1.0 miles, 15-minute drive
- 2:30 – 3:00 PM Arrive to **AC Hotel** and Check-in 260 W. 40<sup>th</sup> Street, New York, N.Y. 10018
- 3:00 – 3:30 PM Walk to **Salesforce** 1 mile, 20-minute walk
- 3:30 - 5:00 PM **Company Visit: Salesforce at Bryant Park**  
*1095 Avenue of the Americas, New York*

**Overview:**

Itai and Enki will share how Salesforce is incorporating AI into their products to empower their customers, safely and responsibly, and how we are investing in ethical AI. After the discussion, the delegation will tour the Salesforce offices.

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Featured Speaker(s):

- **Itai Asseo**, Head of Incubation and Brand Strategy, Salesforce AI Research
- **Enki Toto**, Director, Salesforce Ventures Impact Fund

5:00-5:30 PM Shuttle Bus to Dinner

5:30 PM Reception &amp; Dinner Program TBD

8:00 PM Return to AC Hotel.

DAY 2 - THURSDAY, MAY 298:15 AM Shuttle Bus to **Microsoft** 1.5 miles, 20-minute drive

8:45 AM **Company Visit: Microsoft at One Dag Plaza**  
 885 2nd Avenue, New York, NY  
 Continental Breakfast provided.

Overview:

Program will be featuring a panel of experts discussing the changing needs of an AI-enabled economy including bolstering the talent pipeline and reskilling the existing workforce.

Microsoft's Public Policy team and Responsible AI team will present on the seismic developments in Responsible Artificial Intelligence. The company's commitment to Responsible AI is founded on six core principles: fairness, inclusiveness, safety and reliability, transparency, accountability, and security. Speakers will also touch on emerging product integration.

Featured Speaker(s):

- **Ryan Harkins**, Senior Director, State Affairs & Public Policy, Microsoft
- **Megan O'Neill**, Senior Program Manager, UN & International Relations, Microsoft
- **Howie Wachtel**, Senior Director and Head of UN & International Policy, Microsoft

10:30 AM Shuttle bus to Autodesk 8 miles, 30-minute drive

11:30 AM **Company Visit: Newlab, Autodesk**  
 Floor 1, Brooklyn Navy Yard, 19 Morris Ave, Brooklyn  
 Lunch provided

Submitted 4/23/25

**Overview:**

Congressional staff will receive a tour of Newlab, an incubator that supports the acceleration, scalability and adoption of technologies required to address critical challenges in energy, mobility, and materials. They will also meet with Autodesk, a design and make software company, that is conducting research at Newlab. The meeting will highlight how software technology, machine learning, and artificial intelligence are transforming the architecture, engineering, and construction industry to reduce costs, speed construction, and improve sustainability outcomes.

**Featured Speaker(s):**

- **John Locke**, Senior Principal Research Scientist, Americas
- **Ray Wang**, Principal Research Scientist, Autodesk

**1:20 PM**Shuttle bus to IBM *4.0 miles, 25-minute drive***2:00 PM****Company Visit: IBM Innovation Studio 1 Madison Avenue, New York, NY****Overview:**

IBM business leaders and legal experts will share perspectives on enterprise use cases of AI, applications for conversational AI assistants, and other topics of interest raised by participants in interactive dialogue.

**Featured Speaker(s):**

- **Ash Minhas**, Engagement Leader
- **Christina Montgomery**, IBM Vice President and Chief Privacy & Trust Officer
- **Dr. Lisa Precht**, IBM WorldWide Watsonx Customer Care & Conversational AI Lead, IBM Client Engineering

**3:30 PM**Shuttle bus to The Nederlander Theater *1.5 miles, 15-minute drive***4:00 PM****Visit to: The Nederlander Theater 208 W 41st St, New York, NY****Overview:****Featured Speaker(s):**

- **Liza Luxenberg**, Aurora Productions & Redwood, the musical

**5:15 PM**Shuttle bus to The Smith *1.0 miles, 15-minute drive***5:30-8:00 PM****Reception & Dinner Program: "AI in Broadway & Entertainment"**  
*The Smith, Private Dining Room, 1150 Broadway, (27<sup>th</sup> & Broadway) NYC*

Submitted 4/23/25

**Overview:**

This working dinner discussion will explore the intersection of AI and the entertainment industry.

8:00 PM                      Return to **AC Hotel**

**DAY 3- FRIDAY, MAY 31**

8:30 AM                      Group assembles in the lobby of the **AC Hotel**

8:45 AM                      Walk to Adobe *0.5 miles, 15 minute walk*

**9:00 AM                      Company Visit: Adobe** *Adobe, 1540 Broadway, New York City*  
Continental Breakfast provided.

**Overview:**

Adobe will be demoing our text-to-image tool, Adobe Firefly, and the Content Authenticity Initiative (CAI) while discussing how these tools are intertwined with our approach to responsible AI Innovation.

**Featured Speaker(s):**

- **Nick Gatz**, Senior Manager of Government Relations
- **Chris Parkerson**, Sr. Manager of Adobe's Security Enablement team

10:30 AM                      Walk to AC Hotel, Claim luggage. *0.5 miles, 15-minute walk*

11:00 AM                      Walk to New York Penn Station. *0.5 miles, 15-minute walk*

12:40 PM                      **Train #171** departs from **New York Penn Station**

4:29 PM                      Train arrives in Washington, DC **Union Station**

**Trip Name:** Software.org: the BSA Foundation Senate Staff Trip to New York City

## Organization Information

**Organization Name:**

Software.org: the BSA Foundation

Is your organization classified as a §501(c)(3)?

☒ Yes ☐ No

If Yes, §501(c)(3) Organization Type:

☐ Private Foundation ☒ Public Charity

**Address:**

200 Massachusetts Avenue NW Suite 310

**City, State, Zip:**

Washington, D.C. 20001

**Phone Number:**

202 549 7565

**Organization URL:**

software.org/about/

## History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Software.org, the BSA Foundation is an independent and nonpartisan international 501(c)(3) organization that helps policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As part of this mission since 2017, Software.org has hosted educational programming for delegations of congressional staff seeking to learn about technology development and implementation in seats of innovation, commerce,

## Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

As an independent and nonpartisan international 501(c)(3) organization, Software.org has conducted research, released educational materials, and hosted events to raise awareness and deepen understanding around emerging technologies and their impacts to society, the economy, and environment. Software.org also sponsors an annual Girls Who Code program to teach basic

## Lobbyist and Foreign Agent Registration Information

**Lobbyist Registration Status (Select one):**

- ☒ I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.
- ☐ I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

**Foreign Agent Registration Status (Select one):**

- ☒ I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.
- ☐ I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

## Foreign Government Involvement

**Foreign Agent Registration Status (Must select all):**

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.



**Purpose and Details**

Provide a brief description of the trip.

The theme of the trip will be "AI & Software Enabling Job & Economic Growth." Participants will interact with AI experts, technologists, and business leaders on the forefront of emerging technologies from top software companies including Adobe, Autodesk, IBM, Microsoft, Salesforce, and SAP. Special program elements will take participants behind the scenes of AI's role in financial services and offer opportunities to discuss implications of AI to national security and workforce development.

Explain how the purpose of the trip relates to your organization's mission.

Our organization works to help policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. As such, congressional trips such as these raise awareness and deepen understanding around emerging software technologies and their impacts to society, the economy, and the environment

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

**Grantmaking Organizations (Optional)**

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

- 1.
- 2.
- 3.

## With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

## Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

## Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

## Lobbyist/Foreign Agent Accompaniment

## Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

## Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ No sponsor retains or employs a registered lobbyist or agent of a foreign principle, the trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

**Required if selecting the third option in either column - Please explain why the second overnight stay is practically required and necessary to accomplish the purpose of the trip.**

## Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

## Invitees list

- ☒ A list of all Senate invitees is attached to this form (required).
- ☒ Members and staff from the House of Representatives will also receive invitations.

## Travel Details (Submit additional pages as needed)

Trip Start Date/Time:  
May 28, 2025, 7:15 AM



Trip End Date/Time:  
May 30, 2025, 4:00 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Transportation (Member/Officer/Employee: \$ 323.0 Accompanying Family Member: \$       )

| Transportation Type | Class | Amount   |
|---------------------|-------|----------|
| Amtrak Train        | Coach | \$133.00 |
| Ground              | Van   | \$190.00 |

## Details (optional)

Lodging (Member/Officer/Employee: \$ 739.1 Accompanying Family Member: \$       )

| Check-In | Check-Out  | Facility                      | City                                                                                     | State | Country |
|----------|------------|-------------------------------|------------------------------------------------------------------------------------------|-------|---------|
| 5/28/25  | 5/30/2025  | AC Hotel                      | New York                                                                                 | NY    | USA     |
| Nights   | Cost/Night | Cost Exceed Per Diem (Yes/No) | If Yes, please explain why expenses over the per diem rate are reasonable and necessary. |       |         |
| 2        | \$369.55   | Yes                           | Safe and centrally located hotel.                                                        |       |         |

| Check-In | Check-Out  | Facility                      | City                                                                                     | State | Country |
|----------|------------|-------------------------------|------------------------------------------------------------------------------------------|-------|---------|
|          |            |                               |                                                                                          |       |         |
| Nights   | Cost/Night | Cost Exceed Per Diem (Yes/No) | If Yes, please explain why expenses over the per diem rate are reasonable and necessary. |       |         |

| Check-In | Check-Out  | Facility                      | City                                                                                     | State | Country |
|----------|------------|-------------------------------|------------------------------------------------------------------------------------------|-------|---------|
|          |            |                               |                                                                                          |       |         |
| Nights   | Cost/Night | Cost Exceed Per Diem (Yes/No) | If Yes, please explain why expenses over the per diem rate are reasonable and necessary. |       |         |

Meals (Member/Officer/Employee: \$ 178.0 Accompanying Family Member: \$       )

| Date    | Breakfast | Lunch | Dinner | Incidentals | Total | City     | State | Country | Cost Exceeds<br>Per Diem (Y/N) |
|---------|-----------|-------|--------|-------------|-------|----------|-------|---------|--------------------------------|
| 5/28    | \$0       | \$20  | \$39   |             | \$59  | New York | NY    | USA     | N                              |
| 5/29/25 | \$18      | \$22  | \$39   |             | \$79  | New York | NY    | USA     | N                              |
| 5/30/25 | \$18      | \$22  | \$0    |             | \$40  | New York | NY    | USA     | N                              |

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

#### Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$ 0 Accompanying Family Member: \$       )

| Expense Type | Amount | Notes |
|--------------|--------|-------|
|--------------|--------|-------|

Additional Details (optional)

## PRIVATELY SPONSORED TRAVEL

## SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

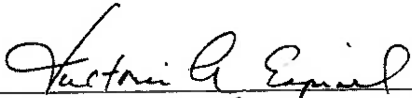
Trip Name: Software.org: the BSA Foundation Senate Staff Trip to  
May 28-30, 2025  
Travel Date(s): New York, NY  
Travel Destination(s): Software.org: The BSA Foundation  
Sponsor:

Victoria Espinel

*(printed name of sponsor representative)*

President

*(title)*



*(signature of sponsor representative)*

April 22, 2025

*(date)*